



**STAND MANAGER**

(compulsory)

Same address as the subscriber's  Same as the invoicing address

Mr  Mrs Name: ..... First name: .....

Position: .....

Direct phone: ..... Cell phone: .....

E-mail: ..... Fax: .....

**PAYMENT TERMS**

Sqm	USD
A 9	2,000
B 9	1,750
C 9	1,500

All prices quoted are exclusive of VAT (15%)

Stand Cost: 9m<sup>2</sup> Space @ MUR ..... + VAT@15%

Number of Stand(s) required: .... X MUR ..... + VAT@15% = MUR .....

First payment of 50% to be included with the application form.

This payment is non-refundable in case of cancellation by the exhibitor.

Payment Mode:  CASH  CHEQUE  BANK TRANSFER

Cheque made to the order of Adze Network Ltd

For Bank details please contact us on Tel: + 230 466 0303

**OTHER**

Listing on exhibitors directory (12 X 21cm) Full 4 colours

1. Only Company Name and details MUR 1 000

2. Half page advert MUR 3 500 (6 x 12 cm)

3. Full page advert MUR 5 500 (12 x 21cm)

N.B - High Resolution Artwork supplied by exhibitor latest by 25th April 2012 on CD or email (wem@adzeevents.com)

For sponsorship packages please visit our website: <http://www.adzeevents.com/wem>

**EXHIBITOR UNDERTAKING**

I request admission as an exhibitor at WEM 12 Mauritius with a floor area of ..... sq.m

Done at ..... Date .....

Signatory's name .....

"I hereby confirm that I have a copy of the general regulations for the exhibition and the General conditions for leasing exhibition floor space and stand equipment and have duly read them. I accept all the clauses of these regulations and conditions without reservation or restriction and waive any right of action against the Organizer."

Signature .....



# GENERAL TERMS AND CONDITIONS FOR LEASING OF EXHIBITION FLOOR SPACE

## 1. SCOPE AND ENFORCEABILITY OF THE STANDARD TERMS

These Standard Terms and Conditions of Exhibition Floor Space Letting and stand equipment are systematically handed over or communicated to each exhibitor in order to enable the latter to apply for admission to the exhibition. Consequently, each application implies acceptance in full and without reservation by the exhibitor of these Standard Terms and Conditions of Exhibition Floor Space Letting and stand equipment. Unless formally agreed in writing by the Organizer, no special condition shall prevail over these Standard Terms and Conditions. Failing such express acceptance, any contradictory provision on the part of the exhibitor shall not be enforceable vis-à-vis the Organizer, regardless of when the provision is notified to the latter.

## 2. ADMISSION

Applications for admission shall be submitted to the Organizer. Receipt of the application by the Organizer shall imply that the prospective exhibitor has duly perused the exhibition rules and regulations as set forth in the exhibitor's application file and that it accepts them unconditionally. Requests for admission by applicants that are experiencing financial hardship and/or that are debtors of and/or parties to a dispute with the Organizer or its group shall not be considered.

In any event, all goods, products or services presented by the exhibitor shall conform to Mauritian regulations and standards and shall fall within the scope of the Organizer's nomenclature of acceptable exhibit items. No application shall be considered unless it is duly signed by an authorized officer of the applicant firm. Rejection of an application shall not give rise to any claim for damages. Admission to the exhibition will be confirmed by an official notification on the part of the Organizer to be sent to the exhibitor within a reasonable period. Except if the Organizer refuses the admission of the exhibitor, the signature of the application form or its validation on line constitutes a firm and irrevocable commitment.

## 3. SUBLETTING

The exhibitor may not display in its space any equipment, products or services other than those listed in its application for admission and accepted by the Organizer. It may not provide advertising services in any form whatsoever for non-exhibiting firms. It shall not assign or sublet the space allocated, whether in whole or part without the express consent of the Organizer.

## 4. ALLOCATION OF STAND SITES

The Organizer will draw up the floor plan for the event and allocate stand sites as and when applications for admission are approved. The Organizer will, to the largest possible extent, consider the wishes of the exhibitors and the nature of the exhibits. The Organizer reserves the right to modify the size and layout of the areas rented by exhibitors as many times as may be deemed necessary. Participation in previous events does not confer upon the exhibitor any right to particular stand sites. Exhibitors will be notified of the allocation of a stand site in the form of a floor plan to be sent seven (7) days before the start of the exhibition. Any claim relating to the stand site that has been allocated to an exhibitor will be considered only if made in writing and addressed to the Organizer within the seven (7) days following receipt of the distribution plan. Such claims must be supported by documentation justifying the actual and serious reasons for the claim. The Organizer will do his best to satisfy any justified requests for site modification. At the end of the above seven-day (7) period, the exhibitor will be deemed to have accepted the stand site as allocated. In no event will the Organizer be responsible to the exhibitor with respect to any consequences arising from the stand site allocated.

## 5. ORDERS FOR STAND EQUIPMENT

The demands of booking of stand equipment must be sent to the Organizer in writing or by e-mail. No demand can be accepted by telephone. The demands of booking of stand equipment emanating from candidates in difficult financial situation and/or in situation of debtor and/or in dispute with the Organizer and/or his group can not be taken into account. Only the demands of booking duly signed by a renowned person to have quality to engage the firm exhibitor can be considered.

## 6. DESIGN OF STAND EQUIPMENT

The subcontractor appointed by Organizer shall contact the applicant and prepare the plan for the stand equipment with him/her, taking into account the general rules regarding the exhibition. The plan for the stand equipment shall therefore be provided to the exhibitor within fifteen (15) days before the Event. Any claims regarding his plan shall only be considered if they are made within ten (10) days from the time the plan of the stand is sent. The subcontractor shall do its utmost to comply with any requests for modification. Expiration of the ten (10)-day period shall constitute the exhibitor's acceptance of the plan for the stand and all the related services. Organizer or the subcontractor shall under no circumstances be liable with respect to the exhibitor for the consequences that may arise due to the absence of a claim made within the aforementioned time limit.

## 7. TERMS AND METHOD OF PAYMENT

Participation costs shall be paid as per the following schedule and the terms hereafter detailed: the down payment: by cash, cheque or bank transfer upon submission of the application for admission. The second payment: no later than fifteen days from the date of issue of invoice, without discount for early or cash payment. Any application for admission sent less than thirty days prior to the Event should be accompanied by the full amount of participation costs and/or the booking of the stand equipment. Should admission of the exhibitor to the Event take place less than fifteen days prior to the scheduled opening date, the full amount shall be payable upon receipt of the invoice.

## 8. LATE PAYMENT OR FAILURE TO PAY

Any amount outstanding as at the due date stated on the invoices, whether such date is identical to or different from that appearing in the Application for Admission, shall give rise to penalties amounting to three times the legal interest rate, which shall begin to run as of the day following the due date stated on the invoice. Without prejudice to the foregoing, in case of failure to effect the second payment on the date specified on the invoice the Organizer reserves the right to bar the exhibitor from the Event stand assembly sites, the Organizer reserves the right to re-let the stand to another exhibitor, the invoiced amount shall be payable as damages, even if the stand has been let to another exhibitor. 10% of attorney fees will become due and demandable if any amount is to be recovered through services of an attorney.

## 9. WITHDRAWAL

Any cancellation shall be submitted to the Organizer in writing. In case of cancellation by the exhibitor of its participation in the Event and/or its order for a fitted stand, for whatever reason, whether in whole or part, before (February 2012), the first payment shall be payable as agreed damages as hereinabove mentioned in article 8. If the exhibitor cancels its participation in the Event and/or its order for a fitted stand, for whatever reason, whether in whole or in part, after (April 15<sup>th</sup>, 2012), the sums paid or due whether in whole or part for its participation in the Event and/or its order for a fitted stand and/or its balance invoice, will be retained by the Organizer, even if the stand is let to another exhibitor. In addition, in case the stand allocated is not occupied, for whatever reason, by the exhibitor twenty-four hours before the start of the Event, the admission of the exhibitor is cancelled and the Organizer will apply the aforementioned terms.

## 10. INSURANCE POLICY

The exhibitor shall take out an insurance policy in connection with the exhibition covering against the following risks: third party liability, damage to goods. This policy should cover any risk which may occur during the exhibition (including setting up and dismantling). The Organizer will not be held liable for the damages occurred during this period. The exhibitor shall provide the Organizer with copies of such insurance policies.

## 11. CATALOGUE

The Organizer shall be solely entitled to publish the Event catalogue or to have it published and distributed. Information to be published in the catalogue shall be provided by the exhibitors under their own responsibility. The Organizer shall under no circumstances whatsoever be held liable for any omissions, reproduction typesetting or other errors which may occur.

## 12. EVENT CANCELLATION

In case of occurrence of force majeure, as defined by case law, if the Organizer is unable to obtain the requisite premises to stage the Event, the Organizer may at any time elect to cancel the Event, provided it notifies the exhibitors of its decision in writing. The exhibitors shall not be entitled to any compensation or indemnity on grounds of such cancellation. Funds remaining available after payment of all costs incurred will be distributed among the exhibitors in proportion with the amounts paid by them. It is hereby expressly agreed that the exhibitors shall have no rights of claim against the Organizer on any grounds or for any reasons whatsoever.

## 13. ORGANIZER'S LIABILITY

The Organizer shall be exempt from all liability for losses which may be suffered by exhibitors (including disturbance of possession and commercial prejudice) on any grounds whatsoever.

## 14. DISPUTES AND LITIGATION

All claims shall be submitted by registered mail, return receipt requested, within ten days of the end of the exhibition. In the event of a dispute, the text hereof shall solely be authoritative, and the parties shall refer the matter exclusively to the Courts of Mauritius.

## GENERAL EXHIBITION RULES AND REGULATIONS

### 1 ORGANIZATION - CEO'S OFFICE.

WEM12 is organized by Adze Events.  
All correspondence must be sent to the event's CEO's Office:

### ADZE NETWORK LTD

51 Ebene Cybercity, Reduit, Mauritius  
Tel: +230 466 0303, Fax: +230 468 1153  
E-mail: info@adzeevents.com

### 2. DATES AND PLACE OF THE EVENT.

31 May - 3 June 2012 Swami Vivekananda, International Convention Centre (SVICC), Pailles, Mauritius.

### 3. OPENING HOURS.

10.00 a.m. to 19.00 p.m.

### 4. PRODUCTS.

All products and equipment displayed that are intended for sale on Mauritian territory must comply with Mauritian regulations.

### 5 SUPPLIES INCLUDED IN THE RATES FOR RENTING.

Display surface areas. Please refer to " Layout page".

### 6. STAND INSTALLATION

The exhibitors will be entitled to take possession of their stand area starting from: 29<sup>th</sup> May 2012  
All exhibitors will be required to complete their installations by 9:00am on the 31<sup>st</sup> of May 2012

### 7. SAFETY REGULATIONS - DAMAGES TO THE SITE.

Exhibitors are required to be knowledgeable of and to abide by the safety regulations set forth by the authorities and by the Organizer. Should the stand not be in accordance with those safety regulations the organizer will close the stand set. The rented site must be left in its initial condition. Any damage caused to the building or to the land by the exhibitor's installations, materials or equipment will be charged to the exhibitor.

### 8. VACATING THE STANDS.

Exhibitors are allowed to begin to vacate the stands on June 3<sup>rd</sup>, starting at 6.30 p.m. All stands, decors, equipment and merchandise must be removed by June 4<sup>th</sup> at 4.00 p.m. After that time, the Organizer, without incurring any liability, will be entitled to take all steps it considers useful, at the exhibitor's risk and

expense, to remove the equipment and merchandise that has not yet been removed and for destruction of the structures and decors of any nature whatsoever that have not been disassembled.

### 9. CUSTOMS.

Each exhibitor shall be responsible for carrying out customs and quarantine formalities in connection with equipment and products from abroad. The organizer shall not be held liable for difficulties that may arise in connection with such formalities. The exhibitor shall be responsible for carrying customs clearance and quarantine inspection through the appointed customs and quarantine broker. In case of non compliance, the Organizer cannot be held responsible should the customs or quarantine officers find out that the import and approval procedures were not compliant to the rules and regulations of the Republic of Mauritius.

### 10. INDUSTRIAL PROPERTY RIGHTS.

10.1 The exhibitor will take whatever measures may be necessary to safeguard the property rights applying to the equipment and products exhibited and do so in accordance with current legislation. These measures must be taken before the equipment or products concerned are displayed. The Organizer accepts no responsibility in this respect.

10.2 Photos of the event will be taken during the course of the exhibition. These photos might show logos, brands and items on display at the stands and are likely to be used to promote the event, appearing in printed matter on the Internet. Exhibitors who do not want all or a part of their stand or any of the elements featured (logo, brand, model, etc.) to appear on the photos used for promotional purposes, must notify the Organizer in writing prior to the event.

### 11. UNFAIR COMPETITION.

Exhibitors are expressly prohibited from engaging in any acts of unfair competition at any time during the event. This is taken to mean conducting surveys other than at their own stands, distributing promotional gifts elsewhere than at their own stands and any other action likely to divert the attention of exhibition visitors away from other exhibitors for their benefit.

### 12. DISPUTES.

In the event of dispute, the courts of Mauritius shall have exclusive jurisdiction.

# Exhibition Hall

Sqm	USD
A	9, 2,000
B	9, 1,750
C	9, 1,500

All prices quoted are exclusive of VAT @ 15%

YOUR STAND

All stands are standard 9 sqm

**Stands for exhibitors includes:**

1. Carpeted flooring
2. Size 3m x 3m
3. One rectangular desk
4. Two Chairs
5. Electricity ( 3 units of 2-pins electrical sockets of 13 amp each)

